



# Royal Brighton Yacht Club

The Sailors' Club

## SPECIAL GENERAL COMMITTEE MEETING MINUTES

### Review General Manager Position

Wednesday 14<sup>th</sup> April, 7PM old Windcraft Office

- **PRESENT:** Peter Strain, Paul Jenkins, John Mooney, Brett Heath, Peter Demura, Peter Coleman, Cath Hurley, Marnie Irving, Murray Cowdell, Kalpana Merrett, Peter Gebhardt
- **APOLOGIES:** NIL

### General Manager Position

- GC recommends the position of General Manager be offered to Philip Hall (current RBYC Boating Manager)
- Position to be offered on terms to be agreed.
- Updated GM Position Description circulated to GC members. Details to be agreed.

**MOVED:** John Mooney

**SECONDED:** Murray Cowdell

**CARRIED**

**MEETING CLOSED:** 8.30pm **NEXT MEETING:** 26<sup>th</sup> April, 6pm



# Royal Brighton Yacht Club

The Sailors' Club

## GENERAL COMMITTEE MINUTES

Monday 26<sup>th</sup> April, 6PM Olympic Restaurant

- **PRESENT:** Peter Strain, Paul Jenkins, John Mooney, Kalpana Merrett, Brett Heath, , Cath Hurley, Marnie Irving, Murray Cowdell, Peter Gebhardt, Peter Demura
- **APOLOGIES:** Peter Coleman
- **PREVIOUS MINUTES:**
  - Peter Strain notified the committee that Minister Horne has confirmed a meeting for 6/5/2021. Commodore, Vice Commodore and Roger Jepson will represent RBYC.
  - Peter Strain will document that a member has been suspended by the Disciplinary Sub Committee for a period of three months.

### True and accurate record

**MOVED:** Peter Strain **SECONDED:** Paul Jenkins **CARRIED**

- **CORRESPONDENCE:**
  - Letter received from the Victorian Commission for Gambling and Liquor Regulation confirming that Philip Hall has now replaced Hannah Catchpole as Nominee on the clubs' liquor licence.
- **FINANCE REPORT:** Taken as read.

**Motion:** To add Philip Hall as signatory of the RYBC Bank of Melbourne Accounts and online payment portal

**MOVED:** Peter Strain **SECONDED:** Peter Demura **CARRIED**

- CAPEX expenditure– men's showers project will run overbudget by approx. \$5K as doors have been added to shower cubicles. Solar panel site inspection has taken place, deposit has been paid. Scott has been asked to reapply for the permits to construct the new driveway.
- Finance committee has provided minutes of recent meeting.



# Royal Brighton Yacht Club

## The Sailors' Club

**Motion:** Finance Report be accepted

**MOVED:** Peter Demura **SECONDED:** Peter Strain **CARRIED**

▪ **GENERAL MANAGER'S REPORT:** taken as read

It was noted that the AS Social Media statistics did not reference the engagement by the audience but the number of posts. A working group involving 'Passionfolk', Brett Heath, Tony Cusheri, Paul Jenkins & Delma Dunoon to be established to steer the social media performance.

▪ **FUNCTIONS FORECAST:** taken as read

▪ **BOATING MANAGER'S REPORT:** taken as read

- Brett Heath presented the proposal to dispose of 2 x 3mtr tiller steer ribs and 2 x 4.2 mtr (VSSA & JayKay) and purchase 2 x 5.5mtr zodiacs from SSCBC. Asking price \$16K. The end result would be a break even position. If boats were sold for \$6K + \$10K allocated in budget. This was proposed by B.Heath, Seconded by M.Cowdell & Carried.

▪ **SAILING MINUTES & REPORT:** taken as read

- Mandatory auditing of boats to meet safety compliance is now likely. Will need to find and train volunteers to do this process. Paul Jenkins to notify Cruising Group that although they are not technically racing this may apply to organised events.
- The issuing of Sail Pass' is being investigated by Paul Pascoe to try to make it as easy as possible.

▪ **MEMBERSHIP REPORTS:** taken as read

- A general discussion was held regarding the results of the recent survey.
- It was noted that Senior Members are the highest spending group in the clubhouse.
- The question of the rights of the children of Family Members was raised. It was agreed that children over the age of 18 have the rights on an intermediate member. This matter was subsequently revisited as the Rules of the Club state that they have the rights of a Youth member. Further decision carried forward to May meeting.



# Royal Brighton Yacht Club

The Sailors' Club

**Motion:** to approve list of new members as listed below.

Robert Forrester	Crew
Corie Mills	Crew
Adrian Finglas	Crew
Geoff Bower	Gym
Ben Haste	Gym
Pamela Darling	Gym
Luke McInnes	Gym
Neal Ward	Gym
Adrian Richards	Gym
Nicolle Guzik	Iceberger
Ralph O'Shaughnessy	Iceberger
Alison Ratcliffe	Iceberger
David Cohen	Iceberger
Jack McLain	Iceberger
Lisa Thompson	Iceberger
Joshua Ramsey	Intermediate
Sam Jewell	Intermediate
Tamara Webb	Intermediate
Peter Robson	Senior
Andreas Loos	Senior
Lin Shao	Senior
Peter Jackson	Senior
Jeremy Cooper	Senior Family
Jemma Cooper	Senior Family
Rocky Liu	Senior Family
Ella Levy	Social
Gunawan Sutanto	Social
Ian Pyman	Social
Alan Frees	Social
Vanessa Jukes	Social
Jason Blake	Social
Barbara Haydon	Social
Sonia Castelli	Social - spousal

**MOVED:** Paul Jenkins

**SECONDED:** Peter Demura

**CARRIED**



# Royal Brighton Yacht Club

## The Sailors' Club

➤ Invoices and receipts: taken as read

▪ **CRUISING GROUP REPORT:** taken as read

It was discussed that the Cruising Group consider submitting an Annual Budget to the Finance Sub-Committee and then decide the outcome of the \$30 Membership Fee.

Cabinet to store equipment not required.

▪ **ICEBERGER REPORT:** Nil to Report

▪ **IDAG MINUTES:** Nil to report

▪ **GENERAL BUSINESS:**

▪ Kalpana Merrett asked if the Rule 69 hearing was progressing as she had concerns about the Etchells & Dragons relationships on the hard stand. PH & JM to urgently follow up outcome. She also requested the club consider the Clean Regattas and Sailors for the Sea campaigns.

▪ The Committee would like to thank the members on the recent Disciplinary Sub – Committee. David Hallam, Sue Bowes, Peter Osbourne & Pamela Darling.

▪ Solar installation should commence in June 2021

▪ Peter Strain to start work on the RBYC Asset Plan.

▪ MC asked that the book “Kathleen’s Voyage” be moved from the library to the safe as it quite valuable.

▪ PG asked about the appearance of the Discover Sailing sign on the eastern wall of the club.

MEETING CLOSED:

8.27pm

NEXT MEETING:

TBA

## GENERAL MANAGER'S REPORT APRIL

- NIL incidents to report requiring action
- All Club OH&S documents up to date
- Liquor License nomination has been completed – Phil Hall
- Bathroom renovation is on schedule and good progress is being made
- New lights have been installed by Brendan in the corridor by changing room.  
Reduces energy cost but has also significantly brightened up the hallway
- Club was visited by Department of Health and Human Services to check its Covid compliance around signage and QR tracking. Zero issues to report.
- ATO also checked the Club's eligibility for last round of Jobkeeper. It was confirmed. No further action needed.
- Staff morale is high with the announcement of Phil taking over as General Manager. Handover notes have been completed for Phil.
- Brendan Fisher (back) and Mandy Read (wrist) remain on sick leave
- Budget for 2021.2022 in first draft is nearly complete and will be presented to Finance Committee on Monday.
- In April the club will for the first time since 2016 reach 1500 members.
- By-Laws updated to reflect the change in membership price for next season.
- Change to Club Rules from half yearly has been lodged with Consumer Affairs.
- Search continues for supplementary staff in kitchen
- Crew board has been removed from Members' Bar as per GC request and installed in Sailing Office
- Royal Brighton Yacht Club has ranked in the Top 10 as a social media 'power user' against all sailing clubs in Australia.
- Thank you to the General Committee for help and support over my time at the Club.

Best wishes,

Hannah Catchpole





## Boating Manager Report to the Committee – April 2021

### Points of Discussion:

With my appointment to the position of GM I have been looked at a replacement for the Boating Manager role. This and the staffing of the Sailing office will be further discussed this week with BH & PS.

The Marina level of enquiries have levelled but we are now seeing some returns from previous enquiries. We are currently sitting at 76% in the Marina. The VIS program has re-commenced which has pushed our Dinghy Yard storage to 100% occupancy and we have gained a few VX-ONE's for the hardstand with the promise of more to come. The Robstan container has been vacated and the workshop moved into this container, the previous workshop container has been leased.

The Sailing program is continuing with a few interruptions due to weather, generally I have had feedback that the racing has been good. I have also been impressed with the confident decision making of the Race Officers, and the process, when considering safety protocols regarding the weather.

The Maintenance program on Rescue Boats has commenced and all boats are currently fully operational.

Bliss regatta scheduled for May 2<sup>nd</sup> is proceeding well.



Overview - Marina / Hardstand / Undercroft										Month:	Apr-21
	OTB	Hardstand	Marina	Combined	Available	Occupied	Total Vacant	Club Vacant	Owened Vacant		
Apr-21	92.05%	101.39%	76.72%	<b>88.44%</b>	424	375	49	43	6		
Mar-21	90.03	98.61	76.72	87.26	424	370	54	48	6		

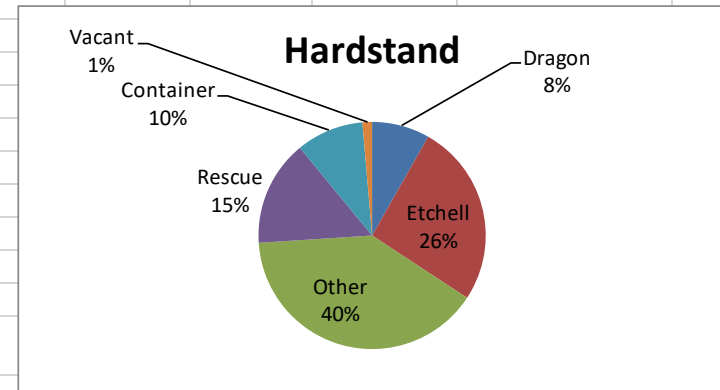
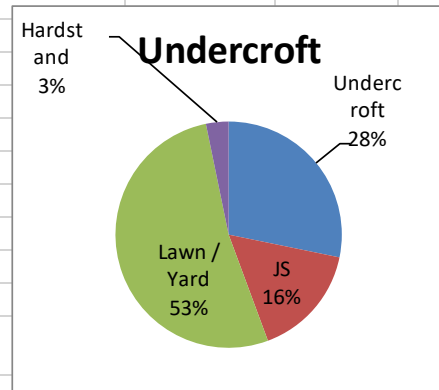
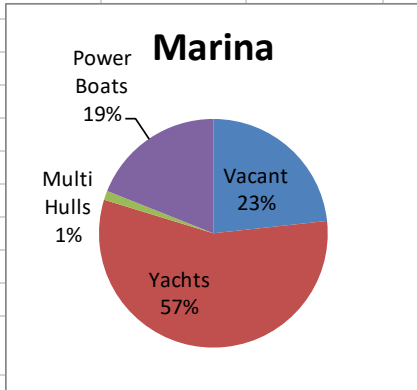
Marina										
Size	Club Owned	Occupied	Occ %	Mem Owned	Occupied	Occ %	Total Pens	Total Occ	Total Occ %	Vacant Club Owned
10M	81	59	72.84%	16	15	93.75%	97	74	76.29%	22
12M	56	35	62.50%	17	15	88.24%	73	50	68.49%	21
13M	7	4	57.14%	0	0	0.00%	7	4	57.14%	3
15M	19	19	100.00%	17	14	82.35%	36	33	91.67%	0
18M	12	10	83.33%	7	7	100.00%	19	17	89.47%	2
	<b>175</b>	<b>127</b>	<b>72.57%</b>	<b>57</b>	<b>51</b>	<b>89.47%</b>	<b>232</b>	<b>178</b>	<b>76.72%</b>	<b>48</b>

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OTB Dinghy Storage					
	Undercroft	JS	Lawn / Yard	Hardstand	Total of 134
Total Pens	35	20	65	4	124
Occupancy	75.00%	90.00%	95.00%	100.00%	<b>92.05%</b>

Marina Boat Types				
Totals	Vacant	Yachts	Multi Hulls	Power Boats
232	54	131	3	44
100.00%	23.28%	56.47%	1.30%	16.52%

Hardstand							
	Dragon	Etchell	Other	Rescue	Container	Vacant	Total 72
Occupied	6	19	29	11	7	1	73
Ratio %	8.3%	26.4%	40.3%	15.3%	9.7%	1.4%	101.4%



Minutes of Sailing Committee meeting below:

## Minutes - RBYC Sailing Sub Committee

<b>Meeting Date</b>		Tuesday 13 <sup>th</sup> April 2021 at 7:00pm.		
<b>Meeting Venue</b>		Zoom Meeting		
<b>Attendance</b>		BH, PB, PH, MC, MI, JS, PG, PP		
<b>Apologies</b>		DM, ST		
<i>Item</i>	<i>Topic</i>	<i>Support Paper</i>	<i>Action By</i>	<i>Complete Date</i>
1.0	<b>OPENING</b> – Brett Heath			
1.1	<i>Minutes of the previous meeting be adopted. - Carried</i>			
2.0	<b>MATTERS ARISING</b>			
2.1	Review of Sailing to date			
2.2	Unable to field a team for the re-sail of the Association Cup			
2.3	Cerberus Trophy – proposal from JS accepted BBQ on the hardstand, or in the underground carpark if weather is inclement. Completely BYO PH to provide: BBQ, crates of ice, as many tables and chairs as possible PH to create a flyer with details about the event		<b>PH</b>	
2.4	Bliss Regatta progressing.			

	<p>RBYC website has news items with all the details.</p> <p>JS to create Sis inline with Port Phillip Sis</p> <p>Port Phillip Championships &amp; Associates Cup to be the first race on Sunday.</p>			
2.5	<p>Rescue boat replacement – SC recommends proceeding with the purchased.</p> <p>BH to take recommendation to GC</p>			
2.6	<p>Sailing Office Job Descriptions</p> <p>To be held over until new GM is appointed.</p>		<b>BH</b>	
2.7	<p>Mandatory Membership requirement</p> <p>Probably not too much of an issue for Saturday racing.</p> <p>Issue will be twilight racing.</p> <p>BH and PP to discuss technical options to make the process of getting a day pass as easy as possible.</p> <p>Recommend QR code per boat to sign on, and decision to be made on what procedures should be in place for Saturday racing.</p>			
<b>3.0</b>	<b>SAFETY INITIATIVES</b>			
3.1	<p>Sign on / sign off app.</p> <p>Ability to send text messages to people who have registered</p>			
3.2	Safety Audit Working Group			
<b>4.0</b>	<b>OTB REPORT</b>			
	Very disappointing season for Sunday OTB for a variety of reasons, COVID, family etc.			

	Thursday night has been well received with good numbers.			
<b>5.0</b>	<b>CRUISING REPORT</b> Sub-committee meeting this evening Forum dinner this Friday.			
<b>6.0</b>	<b>RESCUE BOAT WORKING GROUP REPORT</b> Boats generally in good condition. Using the crane, request that operators don't jerk on/off up/down operations Can the speed of the crane be slowed down? PH to investigate Harry T currently out of the water and Redeemer to come out next week		<b>PH</b>	
<b>7.0</b>	<b>RACE MANAGEMENT TEAM INITIATIVES</b> Race Officers rules update run on Saturday 13/3/2021 and went well. Should we have the provision for resail, potentially in May? Agreement that the first two Saturdays in the calendar for next season will be included as "May Series or Provision for Resail". The first two Club Championship races cancelled for the season are to rescheduled for these two dates. May Series for next season to be Centre Course start and Tower finish. Need to advised Senior members on safety protocols on where keys are, how to rescue etc. Murray to write a procedure document. Rules Update for Skippers to be scheduled for prior to the start of next season.		<b>MC</b>	
<b>8.0</b>	<b>AOB</b>			

	<p>This weekend is the last of the serious racing. Suggest that there is a drinks after racing. Brett to talk to the Commodore.</p> <p>When are we going to do Sunday keelboat racing? 10:30am start to allow people to come back to a cost-effective roast. Commence May 16<sup>th</sup>. Brett to speak to PH and GC.</p>		<b>BH</b>	
<b>Next Meeting 11<sup>th</sup> May 2021</b>				

## Sorrento Rhibs

Paul Pascoe 8/4/2021

On 8/4/2021 I visited SSCBC to view the two 5.5m Zodiac Rhibs for potential purchase by RBYC.

The boats were new in October and December 2012, just over 8 years old and include the original 60hp Mercury outboards and road trailers.

SSCBC has them for sale asking \$8000 each but I believe this could be negotiable.

## Recommendations

1. Purchase the two rhibs but negotiate on price due to issues with the tubes on one of the rhibs (see below).
2. Keep the two Mercury engines on the boats until the next engine rollover period (winter 2022).
3. Replace the tubes on the two rhibs in subsequent years as required (see below for details)
4. Decommission three of the current RBYC rhibs – the two 3m rhibs currently for sale and the 4m JayKay.
5. Get a price from Suzuki Dromana for the trade-in on the three motors for these three rhibs.
6. Offer the two 3m rhibs to the Boatshed for the price of the trade-in on the motors. Two years ago, the Boatshed offered to purchase both rhibs until RBYC decided to keep the boats.
7. Offer JayKay for sale, including offering to Port Fairy who may be interested.
8. Replace the tubes on VSSA, placing an order on July 1<sup>st</sup> in the next financial year.

## Financials

1. The current financial year's budget includes \$10k for tube replacement on VSSA duck but put this towards the purchase of the two SSCBC rhibs.
2. The purchase of the two SSCBC rhibs should be a maximum of \$15k and the sale of the Suzuki motors should bring the net impact back to close to \$10k (\$1k each for the 15hp and \$3k for the 40hp).

## Condition report

**Engines** – 60hp Mercury four strokes. Serviced regular inhouse and currently run well, but recommend replacing during the next rollover period (winter 2022).

**Hulls** - fibreglass hulls look to be in excellent condition. Have side by side bolster seats leaving more usable floorspace than any of our rhibs other than RB9. Both have electric bilge pumps.

**Tubes** - The tubes on one rhib are PVC and the others are Hyperlon. One is red and one is grey. The grey tubes are in excellent condition and although obviously not new, there were no obvious signs of wear. Did not have the

opportunity to check the ability for the tubes to stay inflated over a period of days.

The red rhib would appear to be PVC, showing no signs of material degradation but significant signs of wear on the top at the bow and adjacent to the driving position. The boats are used heavily for ferrying sailors who step off at the bow and at the driving position which would have caused this wear. It is recommended that these tubes have additional material added to the tubes similar to the recent updates to Peter Reid, and that they be scheduled for replacement July 1<sup>st</sup> 2022.

**Steering** – the steering on one has been replaced but the other is original – working but may need replacement at some stage.

**Trailers** - showing their age, but serviceable and road registered.

## RBYC Rhib Strategy

The replacement of tubes has proven to be a major contributor to the overall cost of ownership and the Zodiac rhibs are significantly cheaper to replace tubes than other manufacturers. This is primarily as the tubes are slide on, slide off using a bolt rope similar to a sail in a mast track and replacement can be done by RBYC staff and volunteers. Other brands have to be glued by specialist tradespeople. For example for the 5m Brig, Peter Reid, the club was quoted \$17k for replacements after 11 years whereas the slightly smaller 4.2m VSSA rhib the replacement tubes are \$5.5k with the average Zodiac lasting 15 years.

The recent strategy therefore has been to standardise on Zodiac rhibs for all smaller rhibs. A replacement for RB9 may require more investigation.

Purchasing the two SSCBC Zodiacs would replace three non-Zodiac rhibs in the fleet, leaving only Peter Reid and RB9 as non-Zodiacs.

The other significant improvement will be the upsizing of the fleet. Apart from reliability the next most important requirement for our power boat fleet is flexibility – the ability to be used in as many different roles as possible. Unfortunately the small rhibs (3 & 4m) are limited in what roles they can fulfil and this was evidenced by the fact that the three small rhibs were used for an average of 20 hours each in the last full year, compared to 200-300 hours for each of the larger rhibs.

## Suggested engine rollover and tube replacement schedule

Due to the fact that during the last engine changeover, the club did not roll over all of the engines, some will be six years old by the next scheduled changeover (winter 2022), and others three years old. Some engines have barely been used during COVID, so some three year old motors will have very low hours. It is recommended that the club split the rollover of engines so that not all engines are rolled over the same time, and that some engines be rolled over in winter 2022 and some in 2023. This will make run-in procedure a lot less onerous task for volunteers.

The following are the engine hours of each of the boat as of the end of 2019 and 2020 along with a potential replacement strategy for engines and tubes. Movement between 2022 and 2023 will depend on the engine hours on each engine as at the middle of 2022.

Boat	Hours End of 2019	Hours end of 2020	Hours for 2020	Engine size	Boat length	2021	2022	2023
Andy P	41	46	5	15	3	Sold		
Terry M	65	81	16	15	3	Sold		
JayKay	140	185	45	40	4.2	Sold		
Admiral Grumpy	0	78	78	40	4.2			Engine
VSSA	0	26	26	40	4.2	Tubes		Engine
Avon Paterson	0	122	122	60	4.7			Engine
George Mac	0	206	206	60	4.7			Engine
Sue Leaper	0	110	110	60	4.7			Engine
Peter Reid	0	170	170	60	5			Engine
Murray Cowdell	200	444	244	70	5.8		Engine	
Peter Austin	160	503	343	70	5.8		Engine	
Rattler	310	528	218	90	5.8		Engine	
RB9	0	207	207	115	6.5			Engine
Sorrento Red				60	5.5		Engine/Tubes	
Sorrento Grey				60	5.5		Engine	Tubes(?)











## Membership - March 2021

		TOTALS	TOTAL %
Senior	347		
Senior Family	105		
Senior Special	14		
40	12		
50	39		
60	35		
Honorary Life	6		
Senior Country	13		
Senior Absentee	38	<b>Total Senior</b>	<b>41%</b>
Crew	139		
Crew Plus	26	<b>Total Crew</b>	<b>11%</b>
Intermediate 18-29	93	<b>93</b>	<b>6%</b>
Youth	112	<b>112</b>	<b>7%</b>
Gym	68	<b>68</b>	<b>5%</b>
Social	250	<b>250</b>	<b>17%</b>
Social extra	67	<b>67</b>	<b>4%</b>
Junior family	34	<b>34</b>	<b>2%</b>
Iceberger	94	<b>94</b>	<b>6%</b>
TPI	2	<b>2</b>	<b>0%</b>
sponsors	4	<b>4</b>	<b>0%</b>
<b>TOTAL</b>	<b>1498</b>	<b>1498</b>	<b>100%</b>

	June 2016	June 2017	June 2018	June 2019	June 2020	End Mar 21
Senior	368	347	324	336	335	<b>347</b>
Senior Family	96	93	89	92	92	<b>105</b>
Senior Special	17	17	16	16	13	<b>14</b>
40	18	14	12	12	12	<b>12</b>
50	45	45	44	44	43	<b>39</b>
60	39	42	42	38	32	<b>35</b>
Honorary Life	7	7	6	6	6	<b>6</b>
Senior Country	12	16	16	15	13	<b>13</b>
Senior Absentee	55	49	40	38	36	<b>38</b>
Crew	184	149	143	155	156	<b>139</b>
Crew Plus	31	27	22	21	26	<b>26</b>
Intermediate 18-29	67	66	77	99	75	<b>93</b>
Youth U18	106	141	136	148	150	<b>112</b>
Gym	75	75	65	78	74	<b>68</b>
Social	242	233	212	207	207	<b>250</b>
Social Extra	79	77	64	64	63	<b>67</b>
Junior Family	14	19	22	28	25	<b>34</b>
Iceberger	75	79	78	73	81	<b>94</b>
TPI	0	1	1	3	3	<b>2</b>
Sponsors	11	2	4	4	4	<b>4</b>
<b>TOTAL</b>	<b>1541</b>	<b>1499</b>	<b>1413</b>	<b>1477</b>	<b>1446</b>	<b>1498</b>

## Membership count July 20 - June 21

	Jun-20	Jul-20	-/+	Aug-20	-/+	Sep-20	-/+	Oct-20	-/+	Nov-20	-/+	Dec-20	-/+	Jan-21	-/+	Feb-21	-/+	Mar-21	-/+
Senior	335	312	-6.87%	313	0.32%	311	-0.64%	318	2.25%	331	4.09%	336	1.51%	341	1.49%	346	1.47%	347	0.29%
Senior Family	92	86	-6.52%	82	-4.65%	81	-1.22%	83	2.47%	91	9.64%	93	2.20%	94	1.08%	98	4.26%	105	7.14%
Senior Special	13	13	0.00%	13	0.00%	14	7.69%	14	0.00%	14	0.00%	14	0.00%	14	0.00%	14	0.00%	14	0.00%
40	12	12	0.00%	12	0.00%	12	0.00%	12	0.00%	12	0.00%	12	0.00%	12	0.00%	12	0.00%	12	0.00%
50	43	39	-9.30%	39	0.00%	39	0.00%	39	0.00%	39	0.00%	40	2.56%	39	-2.50%	39	0.00%	39	0.00%
60	32	35	9.38%	35	0.00%	35	0.00%	35	0.00%	35	0.00%	34	-2.86%	35	2.94%	35	0.00%	35	0.00%
Honorary Life	6	6	0.00%	6	0.00%	6	0.00%	6	0.00%	6	0.00%	6	0.00%	6	0.00%	6	0.00%	6	0.00%
Senior Country	13	11	-15.38%	11	0.00%	12	9.09%	13	8.33%	13	0.00%	13	0.00%	13	0.00%	13	0.00%	13	0.00%
Senior Absentee	36	39	8.33%	39	0.00%	39	0.00%	39	0.00%	39	0.00%	38	-2.56%	39	2.63%	39	0.00%	38	-2.56%
Crew	156	134	-14.10%	133	-0.75%	135	1.50%	134	-0.74%	138	2.99%	136	-1.45%	141	3.68%	141	0.00%	139	-1.42%
Crew Plus	26	20	-23.08%	20	0.00%	18	-10.00%	18	0.00%	20	11.11%	25	25.00%	27	8.00%	26	-3.70%	26	0.00%
Youth U18	150	114	-24.00%	113	-0.88%	110	-2.65%	109	-0.91%	107	-1.83%	103	-3.74%	108	4.85%	109	0.93%	112	2.75%
Intermediate 18-29	75	75	0.00%	76	1.33%	75	-1.32%	75	0.00%	82	9.33%	84	2.44%	88	4.76%	91	3.41%	93	2.20%
Gym	74	63	-14.86%	62	-1.59%	62	0.00%	61	-1.61%	57	-6.56%	58	1.75%	59	1.72%	60	1.69%	68	13.33%
Social	207	207	0.00%	208	0.48%	208	0.00%	213	2.40%	227	6.57%	237	4.41%	242	2.11%	245	1.24%	250	2.04%
Social Extra	63	61	-3.17%	61	0.00%	62	1.64%	62	0.00%	64	3.23%	67	4.69%	63	-5.97%	67	6.35%	67	0.00%
Junior Family	25	23	-8.00%	22	-4.35%	22	0.00%	23	4.55%	28	21.74%	30	7.14%	31	3.33%	31	0.00%	34	9.68%
Iceberger	81	77	-4.94%	78	1.30%	78	0.00%	77	-1.28%	94	22.08%	83	-11.70%	87	4.82%	87	0.00%	94	8.05%
TPI	3	3	0.00%	3	0.00%	3	0.00%	3	0.00%	2	-33.33%	3	50.00%	2	-33.33%	2	0.00%	2	0.00%
Sponsors	4	4	0.00%	4	0.00%	4	0.00%	4	0.00%	4	0.00%	4	0.00%	4	0.00%	4	0.00%	4	0.00%
<b>TOTAL</b>	<b>1446</b>	<b>1334</b>	<b>-7.75%</b>	<b>1330</b>	<b>-0.30%</b>	<b>1326</b>	<b>-0.30%</b>	<b>1338</b>	<b>0.90%</b>	<b>1403</b>	<b>4.86%</b>	<b>1416</b>	<b>0.93%</b>	<b>1445</b>	<b>2.05%</b>	<b>1465</b>	<b>1.38%</b>	<b>1498</b>	<b>2.25%</b>

## POS SPEND BY MEMBERSHIP TYPE - MAR 21

	Total Spend per month per member type	Average spend per member type	Number of members in category	Number of members spent
40 Year	\$1,219.39	\$101.62	12	6
Senior Special	\$1,356.98	\$96.93	14	8
Senior Family	\$9,755.71	\$92.91	105	61
Senior	\$28,799.33	\$83.00	347	211
Gym	\$5,078.61	\$74.69	68	40
50 Year	\$2,801.10	\$71.82	39	18
Social	\$14,692.79	\$58.77	250	122
60 Year +	\$2,004.78	\$57.28	35	12
Crew Plus	\$1,488.16	\$57.24	26	14
Iceberger	\$5,377.58	\$57.21	94	63
Crew	\$6,262.43	\$45.05	139	74
Honorary Life	\$207.92	\$34.65	6	3
Senior Country	\$207.30	\$15.95	13	4
Social Extra	\$752.96	\$11.24	67	13
Intermediate 18-29	\$742.37	\$7.98	93	18
Senior Absent	\$159.30	\$4.19	38	1
Junior Family	\$30.00	\$0.88	34	1
Youth		\$0.00	112	0
TPI		\$0.00	2	
<b>Total</b>	<b>\$80,936.71</b>		<b>1494</b>	

# **RBVC Membership Survey – Confidential to General Committee**

## ***Draft for Discussion***

### **Summary**

The purpose of the membership survey was to receive structured feedback from a cross section of currently active members to inform club priorities over the near term as well as the long term. The survey consisted of multiple choice questions as well as the opportunity to add comments.

The response rate of 38% was pleasing and provided meaningful feedback. This document summarises the responses.

There is also a 44 page appendix of comments, which is the list of responses from the questions inviting free text. It is recommended that this be kept confidential to the GM and General Committee, and that it be read only in its entirety, rather than selectively. Overall, the comments are positive or offering constructive suggestions, with a small percentage of highly critical comments.

Some key points from the commentary are as follows;

- Repairing the pier, undertaking the dredging and maintaining the marina are a priority (as expected)
- Some members would like the front of the club improved
- Some members would like to ensure the priority of sailing while others would like a wider variety of activities
- Some icebergers were disappointed the survey did not seem to cater for them, and some had complaints but many were very happy at the club
- Overall the survey reflected the priorities of older members across membership categories. There is a need to solicit the views of younger members as well (possibly in a different way).

It is worthy of note that in answer to the question “Would you recommend others to join the club” the following responses were provided;

- Very likely      69%
- Possibly        26.33%
- Not likely      4.67%

### **Who responded to the survey?**

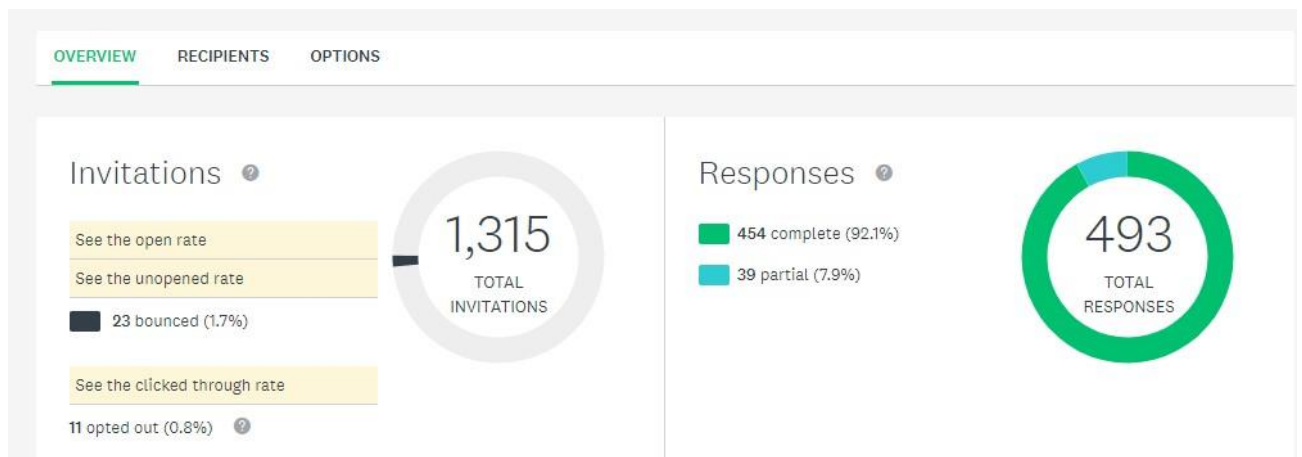
An invitation to participate in this RBVC membership survey was sent to all members for whom we have email addresses on 26 March 2021 (1315 in total).

- Of these 23 bounced and 11 opted out of the survey.
- A reminder was sent to 941 people on 7 April.
- The average time taken to respond was 5 minutes.
- Most people responded in the 4 days after the survey was received or in the two days after the reminder was sent.
- The total number of respondents was 493, a response rate of 38%.

Below is a summary of the number of responses and the distribution of responses by date.



## RBVC Membership Survey – Confidential to General Committee



165 responses on 26 March

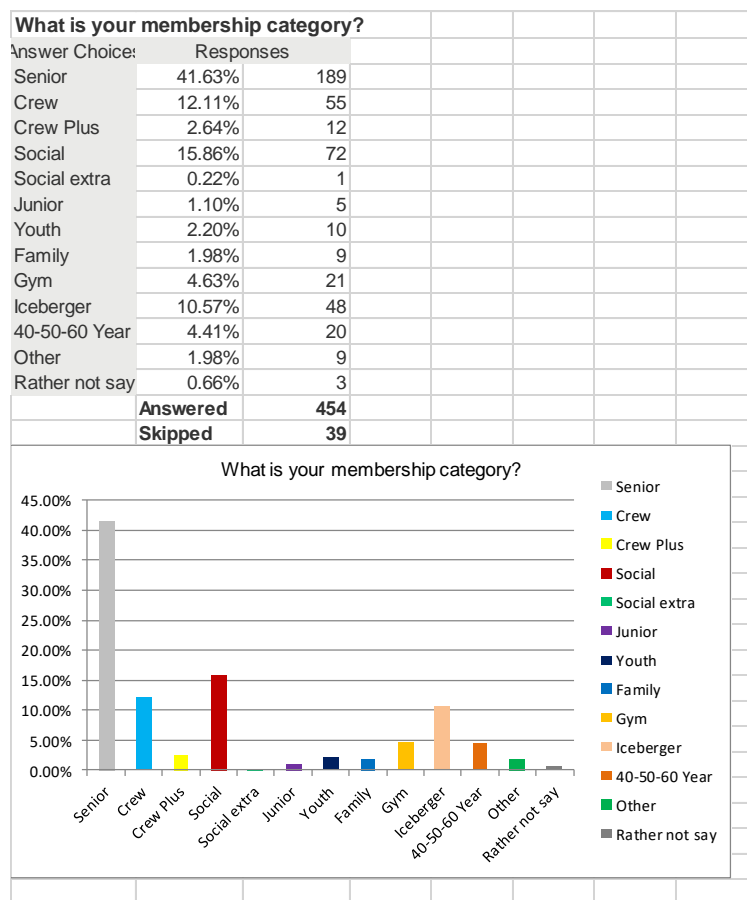
102 responses on 7 April



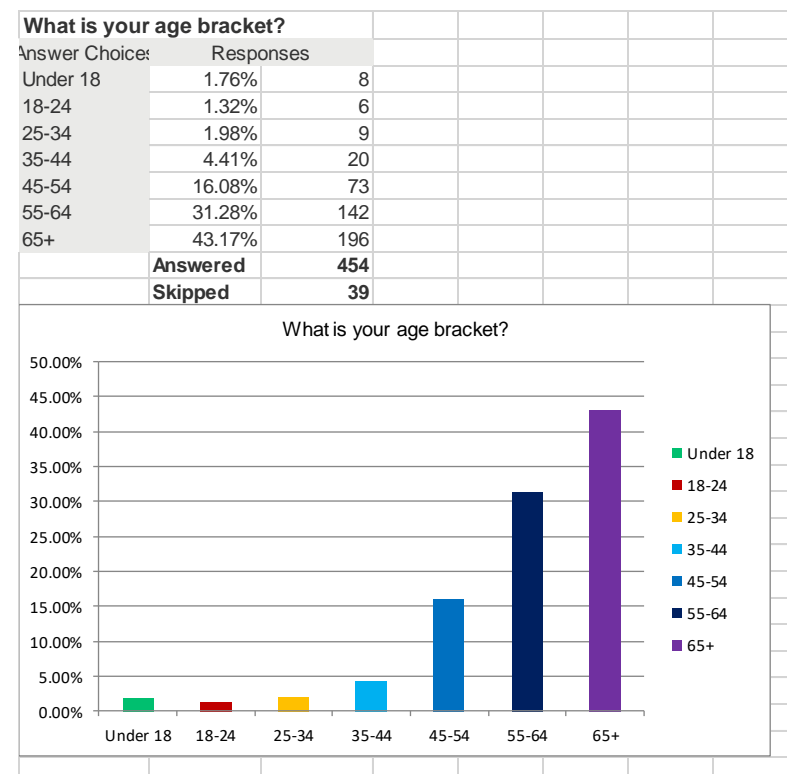
Overall there was good response from all classes of membership closely reflecting the spread of the different classes of members, with a slight over representation in senior, crew, social and icebergers members. This is at least partly due to the fact that youth members would not have received the survey.

# RBYC Membership Survey – Confidential to General Committee

Question 11 provides responses by membership type.

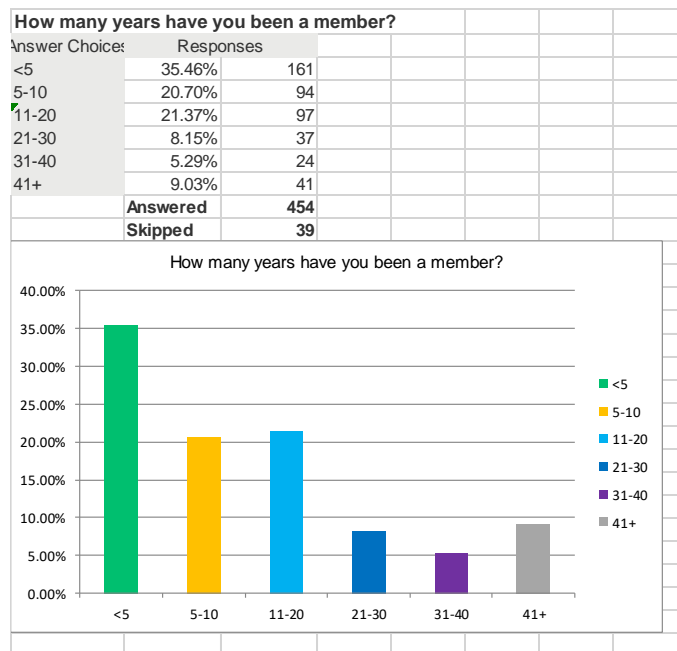


The responses to Question 12 shows over 70% of respondents are over the age of 55 years old.



## RBVC Membership Survey – Confidential to General Committee

Question 13 captured the length of time respondents have been club members.



Question 14 showed that 22% of the respondents were female.

What is your gender identity?		
Answer Choices	Responses	
Male	76.87%	349
Female	22.47%	102
Non-binary	0.00%	0
Transgender	0.00%	0
Agender	0.22%	1
Prefer not to say	0.44%	2
Other	0.00%	0
<b>Answered</b>		<b>454</b>
<b>Skipped</b>		<b>39</b>

Question 15 captures respondents who identify as disabled.

Are you a person with a disability?		
Answer Choices	Responses	
yes	2.42%	11
no	96.26%	437
prefer not to say	1.32%	6
<b>Answered</b>		<b>454</b>
<b>Skipped</b>		<b>39</b>

### Conclusion

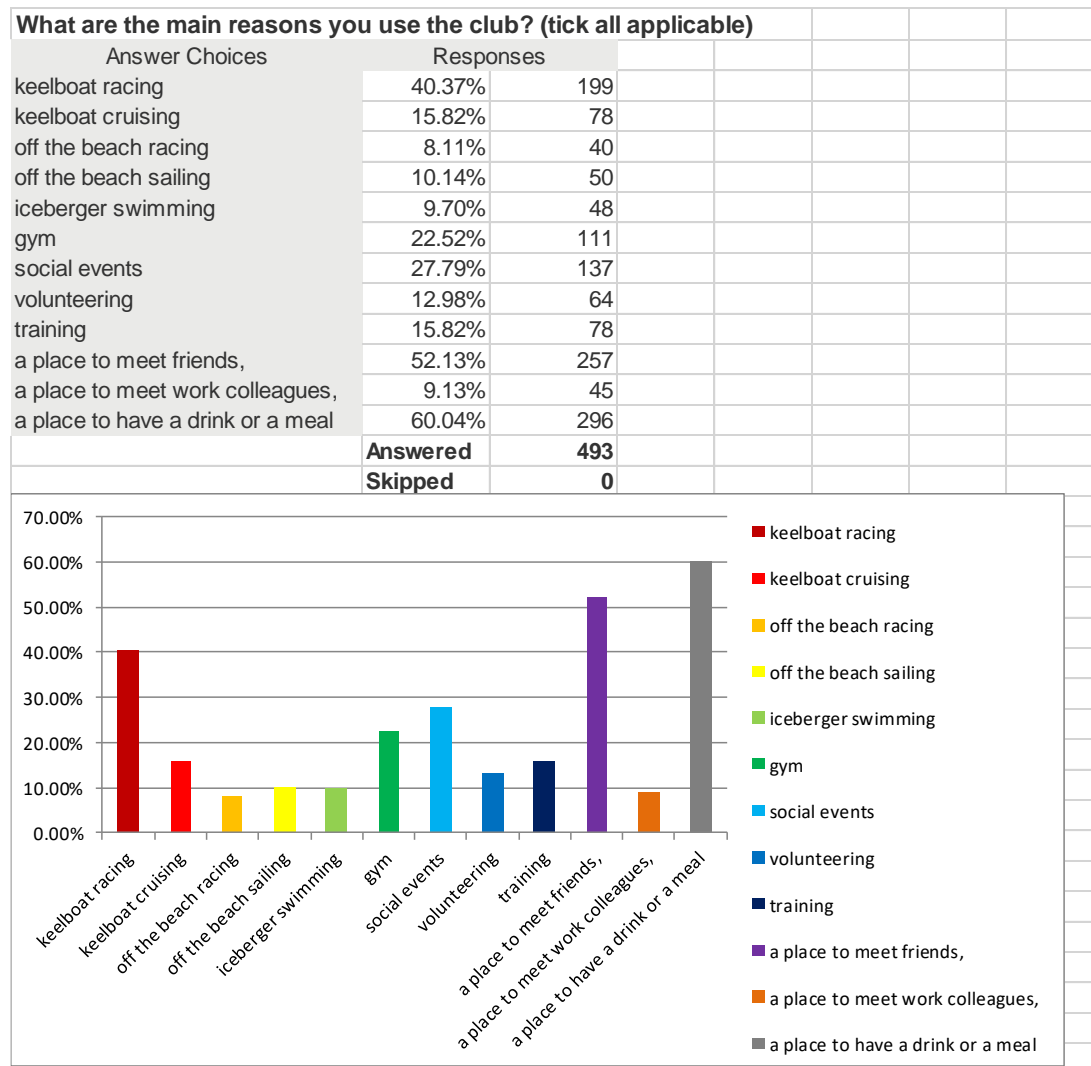
The survey responses are representative of club membership across membership categories and gender but skewed toward the older age group compared with overall club membership.

# RBVC Membership Survey – Confidential to General Committee

## Responses Summary

Below is a summary of the questions asked and the responses.

### Question 1

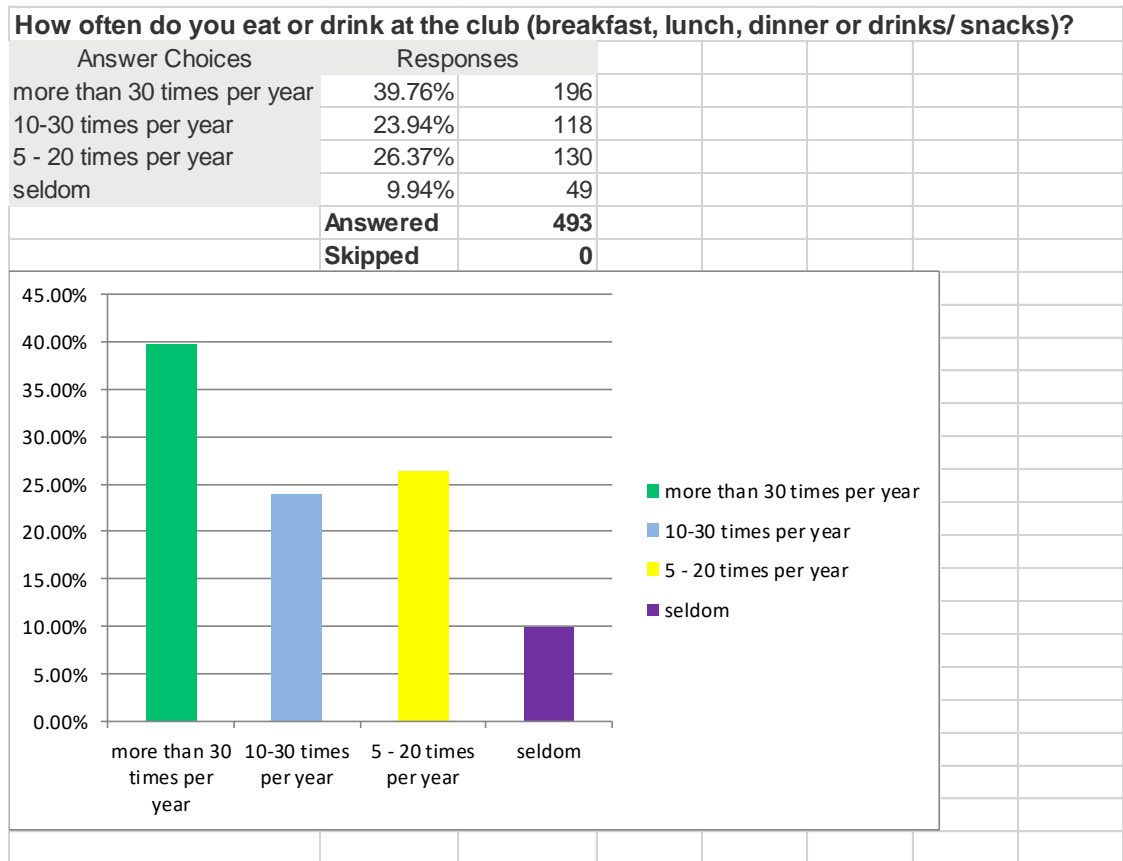


Note:

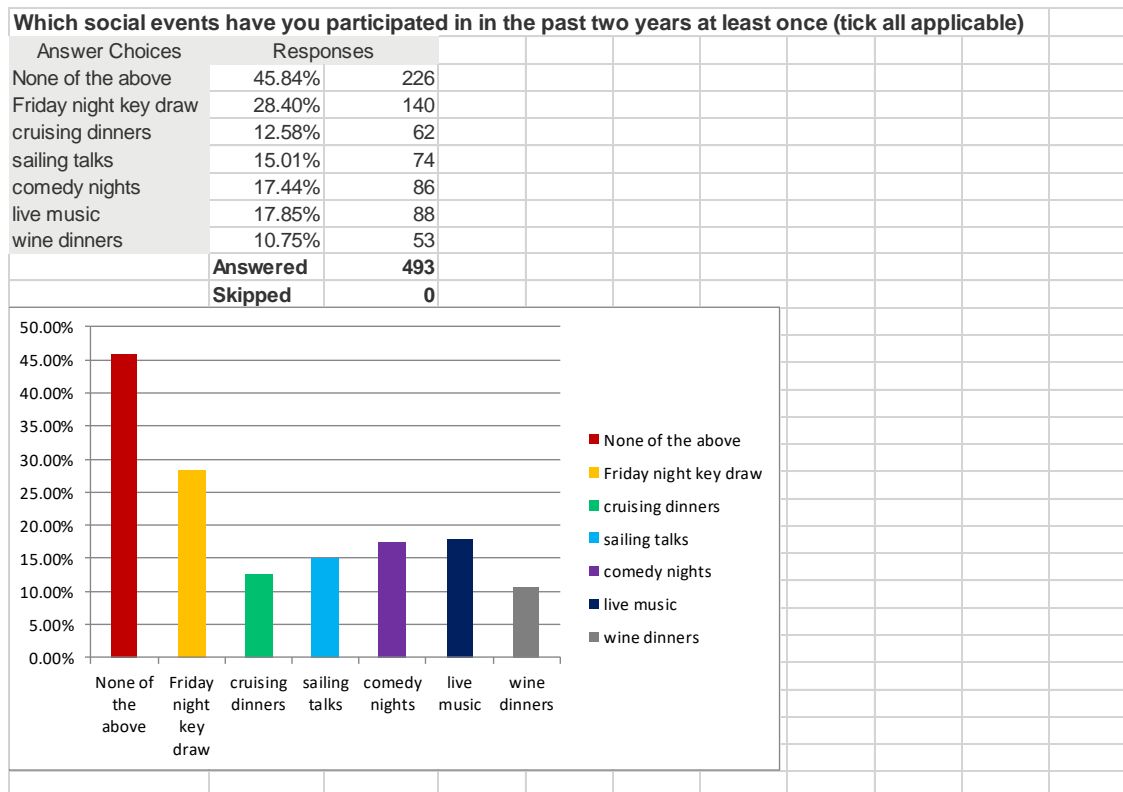
This question neglected to include “iceberger swimming” as an option. However the number of respondents who are icebergers members were identified in Question 11, and this reason was then used to the response data. Several icebergers expressed disappointment that the category was omitted.

# RBVC Membership Survey – Confidential to General Committee

## Question 2



## Question 3



**RBVC Membership Survey – Confidential to General Committee**

**Question 4**

242 people answered this question, while 251 people skipped it. Individual responses are available. Here is a “Word Cloud” which visualises the most common words used in the responses. While this is interesting, examination of the comments themselves should be undertaken to gain further insight.

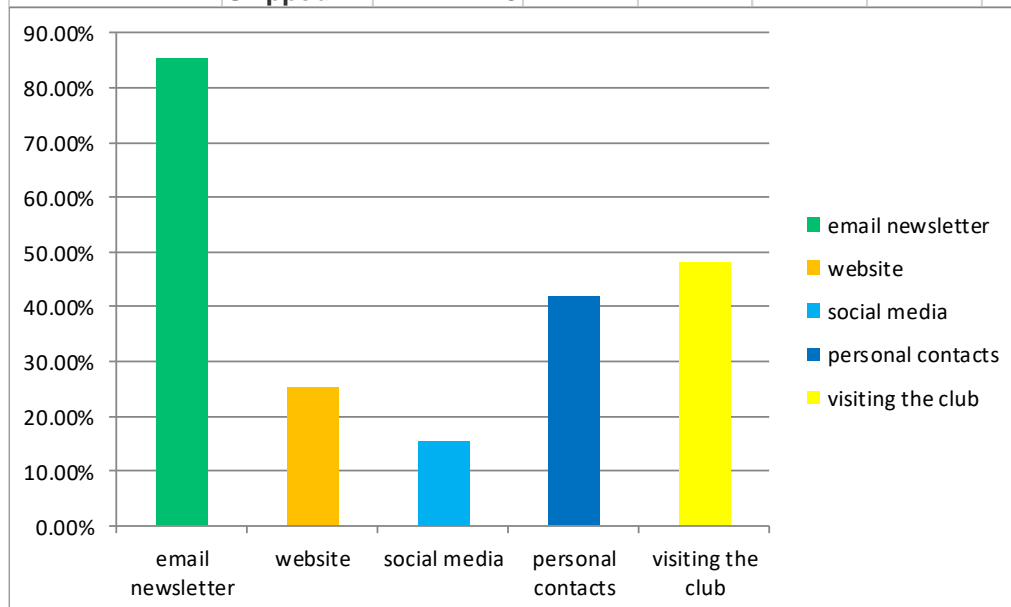
Q4 What social events would you like to see?



**Question 5**

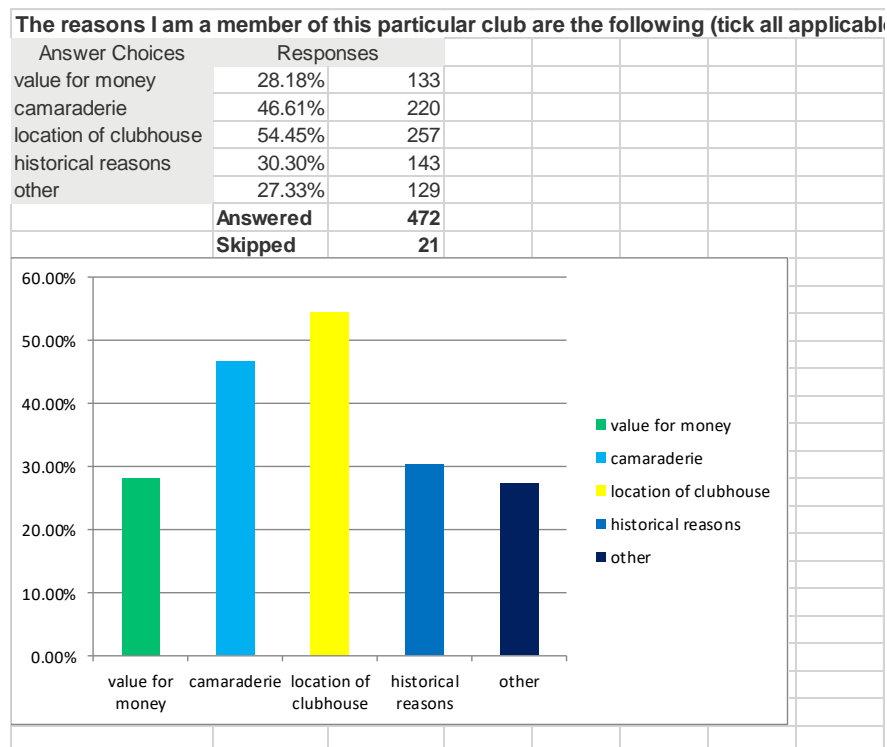
**What is the main way in which you find out what is happening at the club (tick all applical**

Answer Choices	Responses								
email newsletter	85.21%	409							
website	25.42%	122							
social media	15.42%	74							
personal contacts	41.88%	201							
visiting the club	48.13%	231							
	<b>Answered</b>	<b>480</b>							
	<b>Skipped</b>	<b>13</b>							

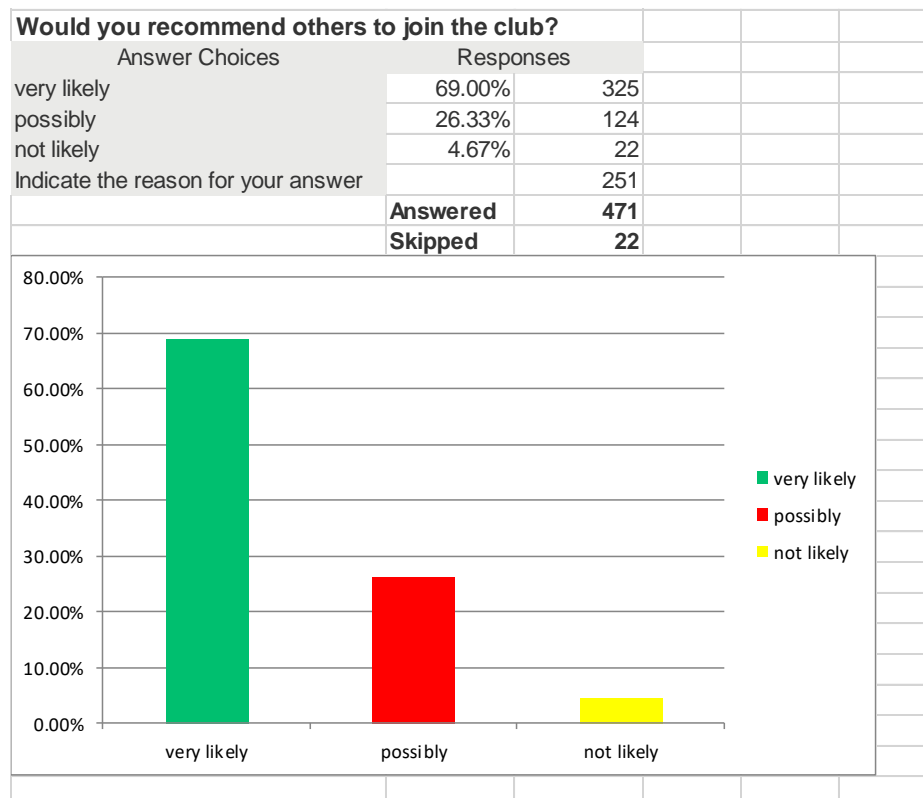


# RBVC Membership Survey – Confidential to General Committee

## Question 6



## Question 7



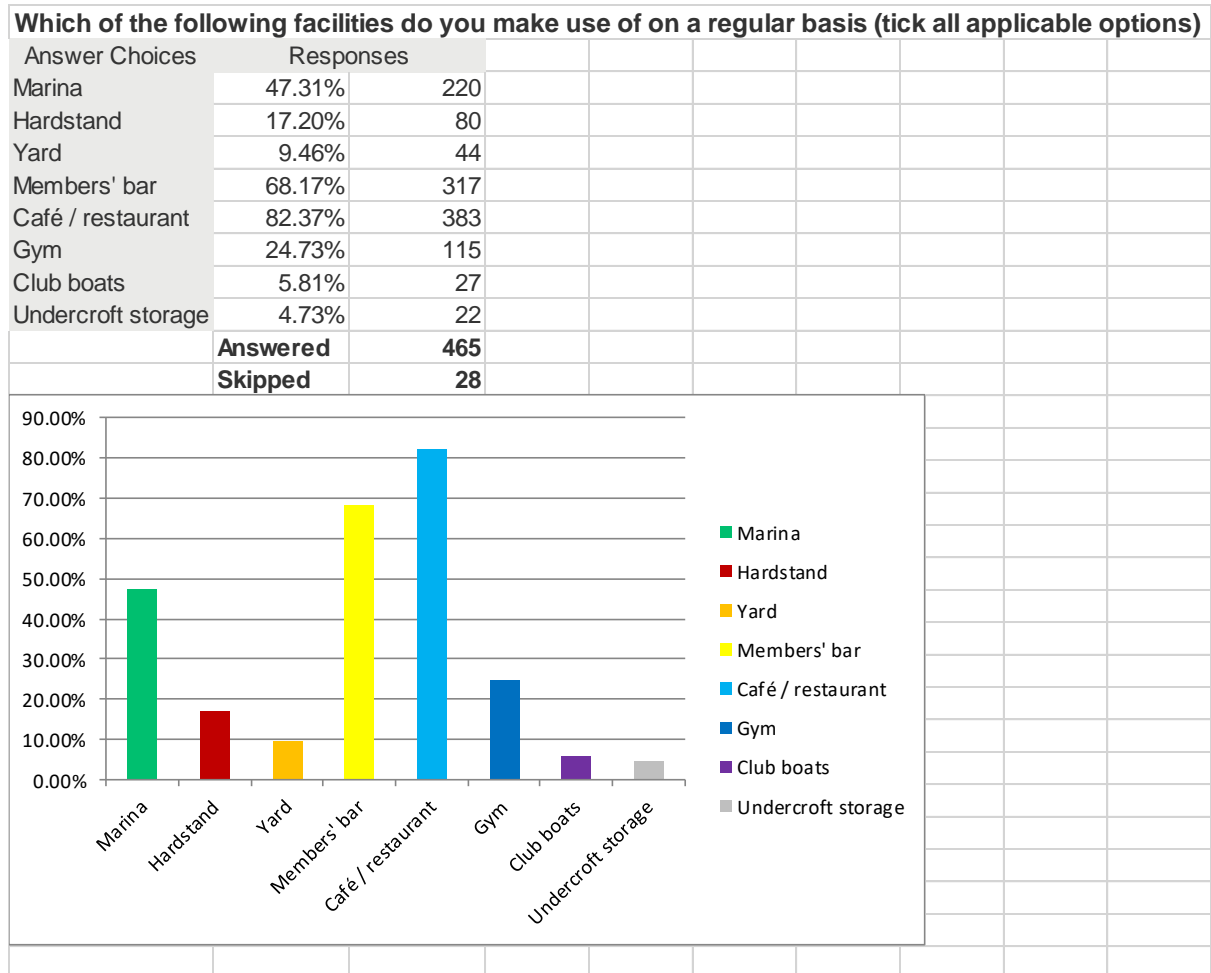
This question also allowed a free text response. 251 people provided a text response. Individual responses are available. Here is a “Word Cloud” which visualises the most common words used in the responses. While this is interesting, examination of the comments themselves should be undertaken to identify key themes.

**RBVC Membership Survey – Confidential to General Committee**

**Q7 Would you recommend others to join the club?**

meet place meet friends great place place meet yacht club etc years always many friendship  
 one us marina recommend involved see use service feel Nice restaurant fun needs  
 Already swimming keelboats RBVC easy good facilities part Great facilities  
 good service social family welcoming really great location training  
 friends love friendly club opportunity friendly drink people  
 access members time good much club bar sailing  
 position great venue facilities become staff OTB enjoy food join  
 value think found location value money group place interested Open  
 activities gym racing volunteers community Also new Icebergers meals makes  
 membership well offers others going camaraderie crew cafe atmosphere less S depend  
 Iceberger want sail keel boat friendly welcoming

**Question 8**



**Note**

Some respondents were disappointed that the showers, steam room and sauna were not specifically listed.



## RBYC Membership Survey – Confidential to General Committee

### Question 9

This question asked for a free text response. 220 people provided a text response. Individual responses are available. Here is a “Word Cloud” which visualises the most common words used in the responses. While this is interesting, examination of comments should be undertaken to provide more meaningful information.

Q9 What additional facilities would encourage you to spend more time at the club?



### Question 10

This question asked for a free text response. 313 people provided a text response. Individual responses are available. Here is a “Word Cloud” which visualises the most common words used in the responses. While this is interesting, the comments should be read to provide more meaningful information.

Q10 Indicate in free text what your highest priority is for the club to invest in (in terms of effort and funds) moving forward.



END OF DOCUMENT

Matters arising from last meeting.

With the Cruising Group dropping the annual \$30.00 fee for membership the question of how would costs for future events and name badges etc. The Cruising Group will put forward a budget proposal which it is hoped the G.C will approve and continue with an annual budget.

Events

The **Progressive Dinner** held Friday 19<sup>th</sup> March was a success with 41 attendees and a profit of \$273.00 was made.

There was a **land cruising** event over the weekend of 26<sup>th</sup>/27<sup>th</sup> March of some cruising members camping at Marlborough with 24 attendees.

There will not be an **end of month on water cruise** this month due to Anzac Day and the Anzac Day Ceremony at the Club.

The **Junior Sailors Big Boat Day** scheduled for Sunday April 18<sup>th</sup> was postponed due to Royals being booked for the Victorian Junior Championships and another date will be announced soon.

### **Forum Dinners**

The forum dinner held last Friday 16<sup>th</sup> April was a success with 64 bookings a great presentation from John & Jo Walker regarding cruises to East Indonesia and Borneo. The 2 course meal was great receiving good feedback.

**Future guest speakers** booked are as follows:

Fri May 21<sup>st</sup> Lt. Commander John Hollidge (Sailing the World)

Fri June 18<sup>th</sup> Dustin Marshal (Monash) Marine Life

Fri July 16<sup>th</sup> Ian Pope - Swim Coach (Lead up to the Olympics)

### **Strategic Planning**

The Cruising Group Committee will work towards holding a special meeting to commence work on their strategic plan and a date for this will be set at the next meeting.

### **Other Business**

Leanne Grant of Caprice has enquired as to whether some Cruising Members would be able to assist next season with their boats and the First responders programme. This could help with further exposure of the club and growing membership as well being included with our strategy planning. It was agreed in principle this would be workable and more details need to be discussed.

A stock take is to be carried of the library and duplicate books made available to the members. A folder with Cruising Group newsletters is to be placed in the library.

It was noted that the Computer that was in the library has been removed. The Cruising Group should have been notified as there are records on the computer that are important to the Cruising Group.

Pal J to enquire as to why it was removed from the library, where it was taken to and retrieve those records.

# Minutes of RBYC Cruising Group Sub-Committee Meeting

Held at the Clubhouse on Tuesday, 16<sup>nd</sup> April 2021 at 7.00pm.

**PRESENT:** Paul Jenkins (Kathleen B) – Chair

Barbara Burns, Jenny Collins, Terry Frankham, Pam Merritt, Will Merritt, Peter Strain,

**APOLOGIES:** Peter Gebhardt, Rob Hurrell,

**MINUTES:** Of last meeting held on 2<sup>nd</sup> February, 2021, were confirmed as circulated.

Note that the March meeting, scheduled for 9<sup>th</sup> March, was cancelled owing to lack of a quorum

## MATTERS ARISING from MINUTES

1. Question as to whether members of other clubs (and not members of RBYC) can be members of RBYC Cruising Group?  
- Feedback from General Committee is that they cannot.
2. Addressing Perception that Cruising Group a closed shop.... Sought Feedback from GC re dropping fee, and getting budget from the Club in lieu.?  
- Feedback from General Committee is that they are OK with this in principle  
- Cruising Group to develop an annual budget

## CORRESPONDENCE:

### Out:

1. Email correspondence from PJ to QCYC re use of QCYC facilities for Bass Strait Cruise
2. Email of Thanks to Leanne Grant and Gordon Buchan for their presentation at the Cruising Group Forum of 19<sup>th</sup> Feb.
3. Email to Ian Pope re offer to do a Guest Speaker spot
4. Email to RYCV re Juniors Big Boat Day

### In:

1. Email from Tom Hinton requesting to be added to any email distribution regarding information about end-of-month Bay Cruises
2. Email correspondence from QCYC to PJ re use of QCYC facilities for Bass Strait Cruise
3. Forwarded email from Ian Pope (Olympic Coach) offering to do a Guest Speaker spot.
4. Email from RYCV re Juniors Big Boat Day, and conflict with Vic youth championships

## FINANCE:

1. Receipt from Boat Books for \$75 paid by Paul Jenkins for Book voucher for farewell gift to Peter Strain as former Cruising Group Chair. Receipt forwarded to GM to arrange reimbursement from CG funds.
2. Profit of \$273 from Progressive Dinner (Receipts \$820, Expenses \$547)

<u>RBYC Cruising Group - Boat Progressive Dinner, Friday 19th March 2021</u>				
<u>Receipts (\$20 per head):</u>		<u>Expenses</u>		
25	Boat Owners	\$500	Meal re-imburement (mains)	\$313
16	Guests	\$320	Meal re-imburement (desserts)	\$200
	Total	\$820	Chocolates / Port Glasses	\$34
				\$547
	<b>Net Profit:</b>	<b>\$273</b>		

## GENERAL BUSINESS:

### 1. Chairman's Report:

- Resignation of General Manager. All sorry to see Hannah move on, however wish her well for the future. GC Working replacement
- Membership is up, finances good
- Pier Stage 1 work completed. Uncertain regarding next stage work timing
- Mens Showers closed for repairs – work underway.
- Solar Panel installation restarting
- Ongoing discussions with Govt reps re dredging
- Revisiting driveway re-development

### 2. Sailing Committee Rep

- No report, as PG at conflicting Sailing Committee meeting

### 3. Guest Speaker Dinner – Friday Feb 19<sup>th</sup>, 2021: Gordon Buchan and Leanne Grant, *The Story of Caprice*.

- Excellent, well received evening
- Approx 70 attendees
- Need to brief speakers re length of presentations (talk for no more than an hour)

### 4. Bass Strait Cruise - 20<sup>th</sup> Feb to 8<sup>th</sup> March 2021

- Enjoyable Cruise despite difficulties imposed by lockdown in prior week, and reduced numbers
- Numerous articles for Cruising Newsletter

Question raised whether we should put more space between Feb Speaker Dinner and Cruise departure (currently next day) to allow for weather. - a couple of options, move Feb dinner to 2<sup>nd</sup> Friday, or to delay start of Cruise (2 weeks to avoid conflict with King Island race). Unresolved.

### 5. Progressive Dinner – Friday 19<sup>th</sup> March 2021

- Successful evening with 41 attendees, after initial shortage of hosting boats.
- Thanks to Peter G for making Nimrod available whilst he was away, and to Jenny and Grant Collins and to Sandy and Rod Watson for hosting on Nimrod. Thanks also to Peter and Suzie Strain for hosting a dessert in addition to the after party.

### 6. Land Cruising Weekend: 26<sup>th</sup>/27<sup>th</sup> March. Maryborough

- Perfect weather, excellent facilities, enjoyed by all 24 attendees.

### 7. Newsletter

- Combined March – April Newsletter issued 9<sup>th</sup> April.

### 8. Future Forum Dinner Meetings

- Friday Apr 16<sup>th</sup>. John Walker – *Cruising Borneo* – Has been in touch with PJ re arrangements
- Friday May 21<sup>st</sup>. - PJ to talk with Lt.Com John Hollidge (Sailing around the World)
- Friday June 18<sup>th</sup> – TF to contact Dustin Marshall (Monash) – Neil Blake as alternative?
- Friday July 16<sup>th</sup>, Ian Pope – Olympics – TF to confirm
- Friday Aug 20<sup>th</sup>. ??
- Friday Sept 17<sup>th</sup>, - “Titanic Night”, Paul and Leonie Collins - Quoted \$2750 for the night. Considered above our budget. TF to contact to see if they could run a pared back version for under \$2k

Future possible speakers: Adrian Finglas friend, motorbike around the world: Neil Blake, Port Phillip Bay-keeper: James McPherson. Jimmy Rum; Trivia Night – Don Warner? Later in the year

### 9. Juniors Big Boat Day

- Scheduled for Sunday 19<sup>th</sup> Apr. However this conflicts with RYCV running Vic Youth Championships
- PS to contact RYCV Commodore to find a suitable alternative date

**10. End of Month Cruises.**

- No end of April Cruise owing to ANZAC Day conflict.
- 29/30 May is next (see if PG can coordinate?) "Up the River"?
- June 26/27 - Frostbite Cruise

**11. Archiving Cruising Group records and photos (RH and TF)**

- Historical photographs (to 2020) now archived and now available on Website
- Still need to have Newsletters put onto website (behind member login)

**12. Promotion of Cruising Group - Rolling photo display, Facebook Page, Sign on Hardstand**

- Rolling display on club screens in place
- Facebook page in place
- CG sign erected on Hardstand

**13. Location of Cruising Group items – permanent home**

- Items still behind curtain in Bayview Room.
- Proposed storage next to Olympic Room no longer available
- Consider purchasing a cabinet to store CG items – revert to GC

**14. Cruising Group input to RBYC Strategic Planning**

- Wait on sailing and Assets input
- Hold a stand-alone meeting (Sat or Sun) for CG – set a date at next CG Com meeting

**15. Proposal from Leanne Grant ("Sailing lifts your Spirits")**

- *Caprice* will return to Melbourne later in the year. Proposal from Leanne Grant for CG to participate in their "Sailing Lifts Your Spirits" program by taking First Responders out on members boats for summer twilight sails.
- In principle agreement by CG, subject to working the detail.

**16. Other business**

Library

- Needs a stocktake – librarians willing to undertake (PM and SS)
- What happened to the Library Computer and contained records – PJ to follow up
- Duplicate books to be made available members
- Folder of CG Newsletters to put into Library

CG Glasses – need to check stock – TF to do

Name-badges – discussion as to whether still needed – JC to source if required.

**NEXT MEETING:** Tuesday 4<sup>th</sup> May, 2021 at 7.00pm at the club.

**MEETING CLOSED:** 9:00pm

Chairman: \_\_\_\_\_ Secretary: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_